INDIVIDUALIZATION of WORK/ACTIVITY SYSTEMS

Student's First Name:	Age:
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COMPONENTS AND QUESTIONS	INDIVIDUALIZATION of COMPONENTS	
	Circle and Describe	
FORM: the level (format) of the visual cue that indicates what work and how much work the student is expected to complete Does student get the correct task/activity?	Written words Pictures (with or without written words) Work/activities	
ORGANIZATION: The sequence that the student follows to complete the work/activities he/she is assigned Does the student complete the tasks/activities in the designated sequence?	List – written words Pictures arranged left to right Pictures arranged top to bottom No sequence	
TRACK PROGRESS : The method the student uses to know when the work/activity is finished .	Check (mark) off Cues disappear Work/activities disappear	
Where does the student place the finished work? Does the student manage his work system, tracking progress until the session is finished?	Finished work is: • re-shelved • different shelf/location • finished basket	
TRANSITION TO WHERE/WHAT HAPPENS NEXT: The <u>next</u> location/activity that the student will go (do) when all of the work/activities are finished. Does the student transition to the "what's next" activity?	Transition to - • schedule • activity-area • choice	
Other Considerations		
LOCATION: the location of the work/activities in relation to (distance from) the student's seat (work area)	Travel from seat (work area) to retrieve the work/activities.	
Does the student need to leave his/her seat (work area) to retrieve the work/activities?	Remain in seat to retrieve the work/activities.	
Are the student's INTERESTS Incorporated into the work system? Describe.		